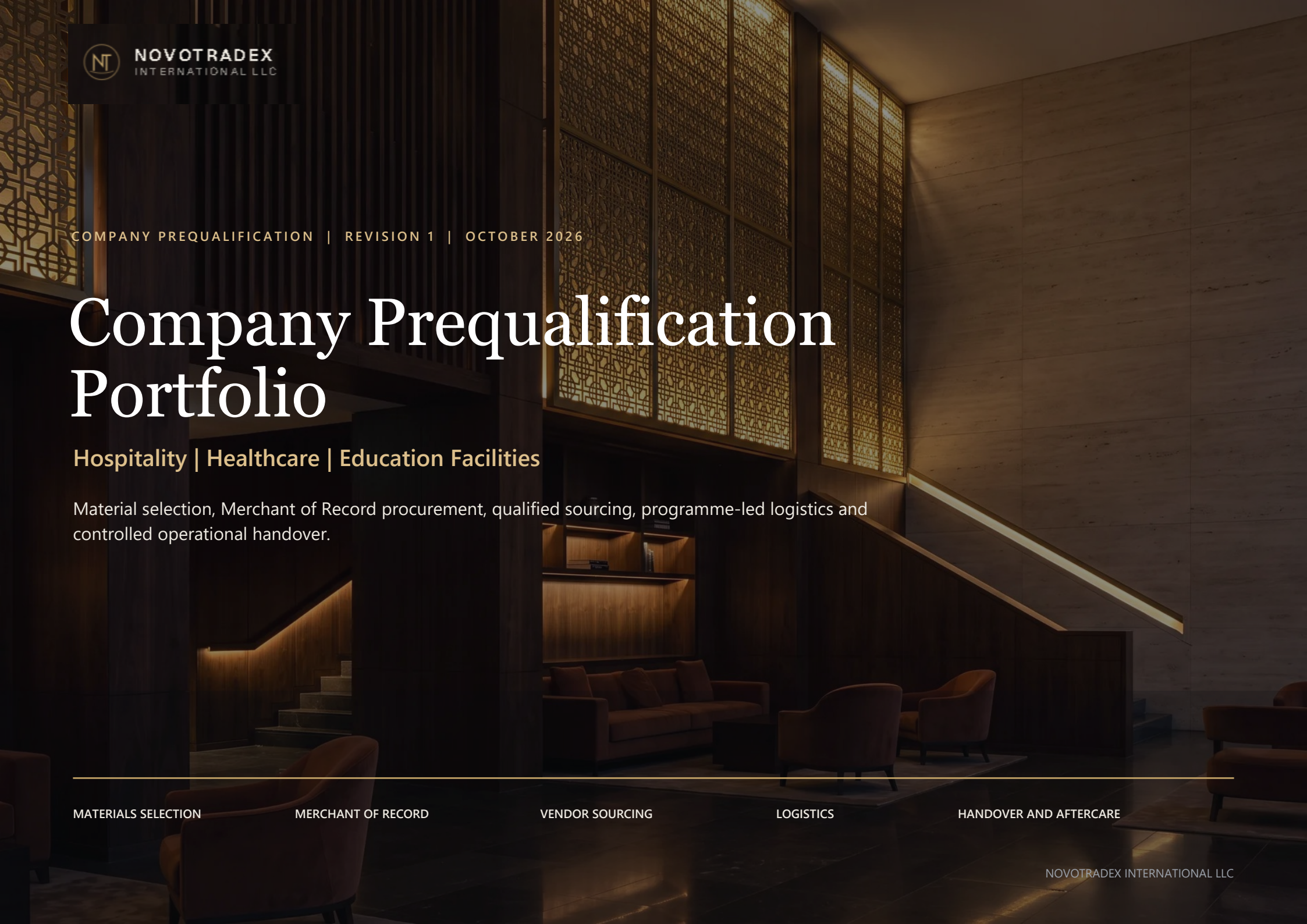


NOVOTRADEX
INTERNATIONAL LLC

COMPANY PREQUALIFICATION | REVISION 1 | OCTOBER 2026

Company Prequalification Portfolio

Hospitality | Healthcare | Education Facilities

Material selection, Merchant of Record procurement, qualified sourcing, programme-led logistics and controlled operational handover.

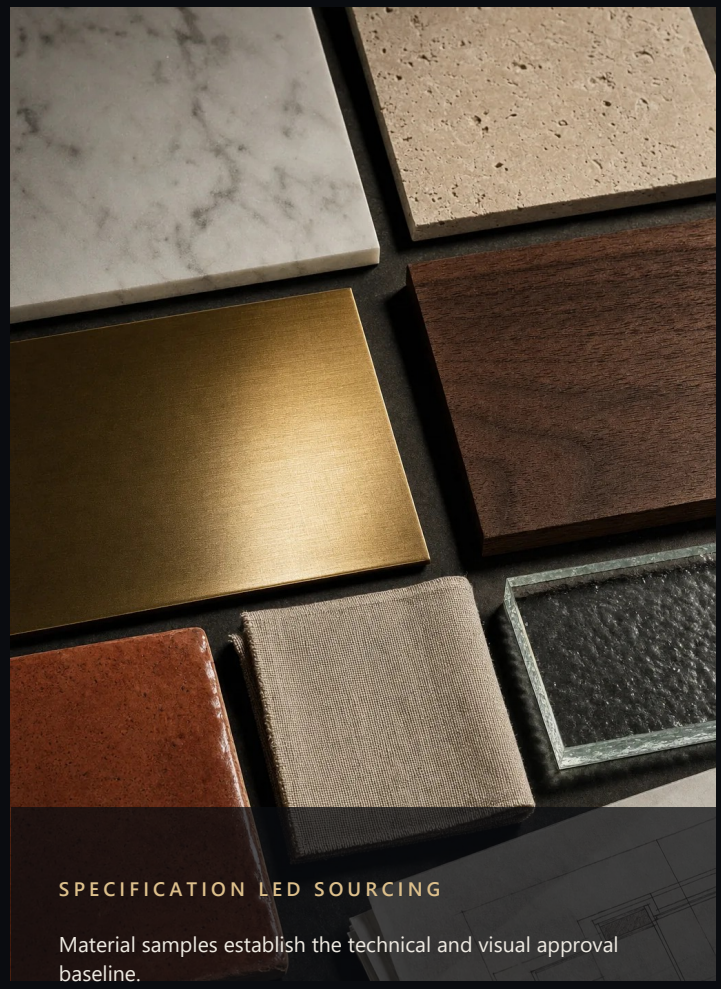
MATERIALS SELECTION | MERCHANT OF RECORD | VENDOR SOURCING | LOGISTICS | HANDOVER AND AFTERCARE

THE COMPANY

A single accountable interface for project materials and supply

NovoTradeX International LLC is an Egyptian limited liability company that connects material selection and international sourcing with procurement control, logistics and operational handover.

Clients can appoint one managed commercial focal point for an approved package, while regulated activities remain with the appropriately licensed parties.



SPECIFICATION LED SOURCING

Material samples establish the technical and visual approval baseline.

LLC
LEGAL FORM

60,569
COMMERCIAL REGISTER

EGP 2M
ISSUED AND FULLY PAID CAPITAL

6 October City
COMPANY BASE

WHAT WE DO

Three connected capabilities

Each service can stand alone. Together they create one responsibility map, one procurement register and one indexed handover record.



01

Materials Supply and Logistics

- Specification review and alternatives
- Qualified vendors and landed cost
- Freight, delivery and receipt control



02

Project Delivery Support

- Programme and long-lead planning
- Submittals, interfaces and reporting
- Inspection, change and risk control



03

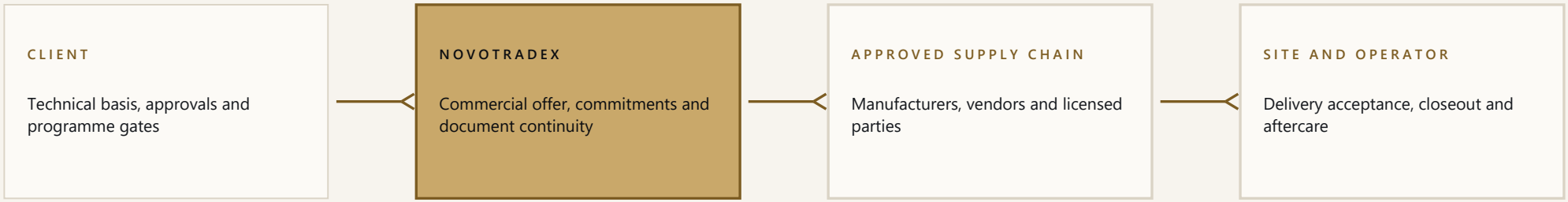
Facilities Supply and VMI

- Opening stock and planned spares
- Consumables forecasting and replenishment
- Warranty claims and vendor consolidation

COMMERCIAL DELIVERY MODEL

Merchant of Record procurement model

NovoTradeX becomes the client-facing merchant and commercial focal point for an approved package, subject to the agreed transaction structure and required registrations.



NOVOTRADEX MANAGES

- Supplier commitments and purchase documentation
- Production follow-up, freight and delivery coordination
- Closeout records, warranty interface and escalation

CLIENT RETAINS APPROVAL

- Specification, samples and approved alternatives
- Commercial basis, programme gates and variations
- Consultant and operator acceptance requirements

Where direct manufacturer contracting is preferred, the same controls can be delivered under a procurement management or agency appointment.

PROGRAMME DRIVEN PROCUREMENT

From approved need to operational handover

The procurement plan is built backward from the required in-room, in-area or in-operation date.



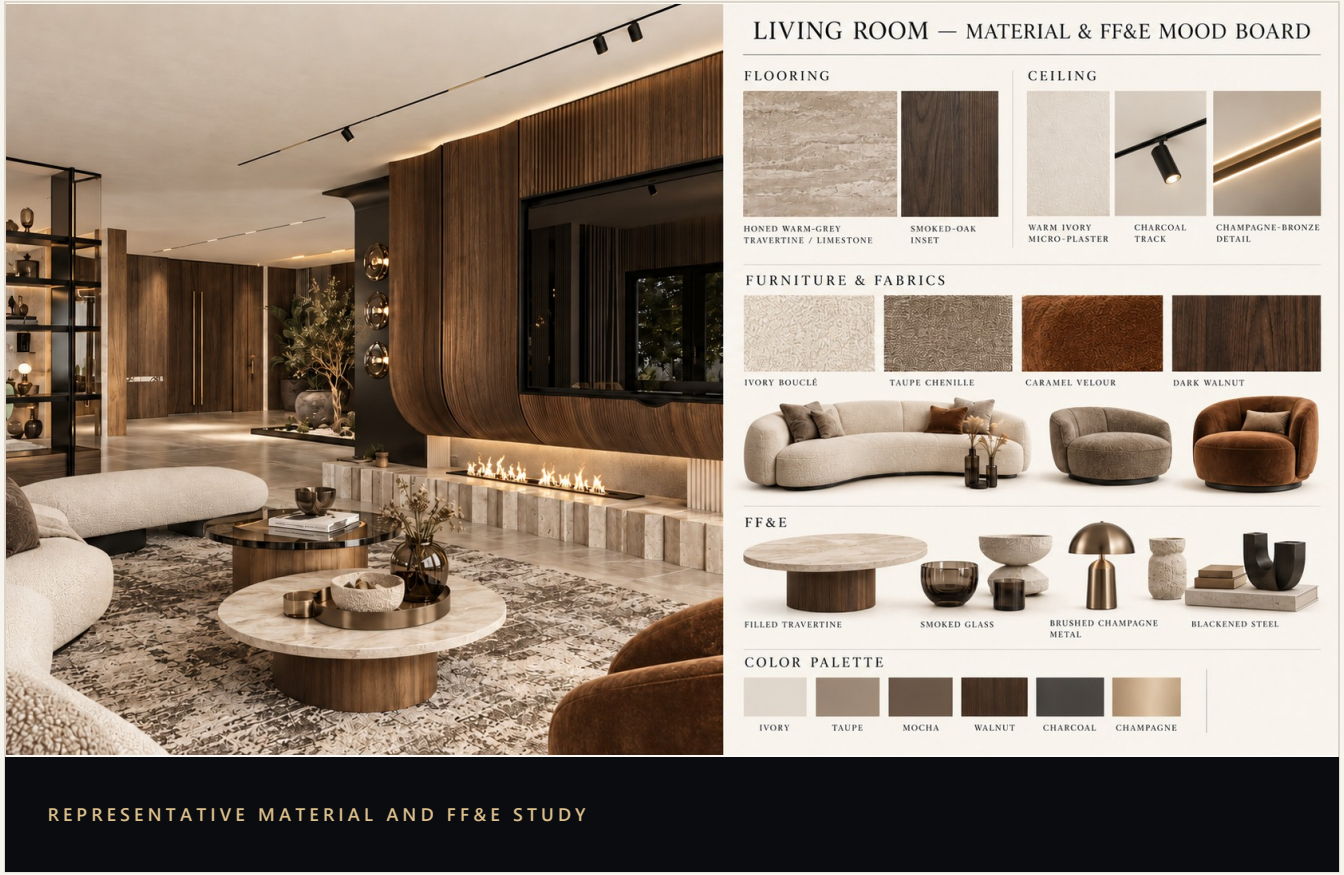
01	02	03	04	05	06	07	08
Brief	**Review**	**Select**	**Qualify**	**Approve**	**Order**	**Deliver**	**Close**
Scope, dates and authority	Specification, BOQ and gaps	Samples and mock-ups	Capacity, quality and warranty	Technical and landed cost	Baseline and production	Freight, receipt and protection	O&M, warranties and spares

No package advances without the approvals defined in the responsibility map. Urgent substitutions follow the same technical and commercial checks as the original selection.

SELECTION AND SAMPLE CONTROL

A controlled material approval baseline

Materials are evaluated as technical, commercial and operational decisions - not as styling alone.



REPRESENTATIVE MATERIAL AND FF&E STUDY

APPROVAL LENSES

01 Design and function
Finish, dimensions, ergonomics and adjacency

02 Technical compliance
Specification, tests, safety and accessibility

03 Commercial control
Comparable scope, landed cost and lead time

04 Operational value
Durability, cleaning, spares and service life

05 Approval evidence
Sample code, mock-up record and controlled deviations



VENDOR SOURCING

Qualification before commitment

The recommended vendor must meet the approved requirement repeatedly and document it.

- Verified legal identity and authorized signatory
- Product conformity, data sheets, tests and samples
- Production capacity and milestone commitments
- Inspection stages, traceability and release authority
- Packing, lead time, warranty and local support

COMPLIANCE MATRIX

CAPACITY PLAN

INSPECTION RECORD

WARRANTY ROUTE

SECTOR 01

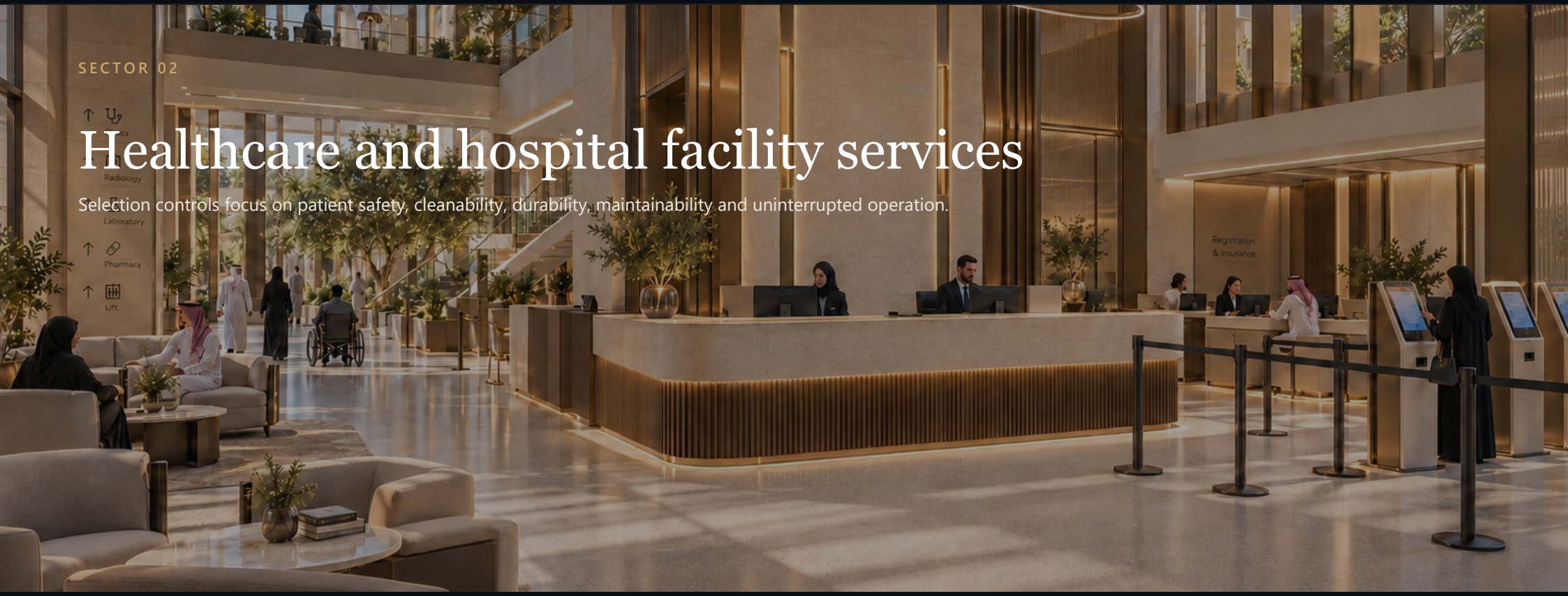
Hospitality facility services

Hotel procurement must satisfy brand intent, specification, programme, opening date and post-opening operability at the same time.

- Guest rooms, suites and public-area FF&E
- OS&E, opening stock and key-by-key delivery
- Back-of-house and non-specialist equipment
- Mock-up room, sample and brand-standard controls
- Critical spares, claims and post-opening VMI



GUEST ROOMS | PUBLIC AREAS | BACK OF HOUSE | OPENING | AFTERCARE



SECTOR 02

Healthcare and hospital facility services

Selection controls focus on patient safety, cleanability, durability, maintainability and uninterrupted operation.

PATIENT AND PUBLIC AREAS

Reception, waiting, wayfinding, hygienic finishes, doors, hardware and sanitary fittings.

CLINICAL SUPPORT SPACES

Storage, joinery, worktops, staff areas and selected non-clinical furniture through approved vendors.

FACILITY OPERATIONS

Filters, lamps, hardware, planned spares, cleaning and maintenance consumables.

Approval criteria include infection-control requirements, cleanability, chemical and slip resistance, accessibility and acoustic performance. Medical devices and regulated clinical equipment are supplied only through appropriately approved specialist parties.



SECTOR 03

Education and campus facility services

Campus projects require durable, repeatable selections and phased delivery that respects the academic calendar and live-site constraints.

- Classroom furniture, teaching walls and storage
- Libraries, learning commons and task lighting
- Laboratory casework and non-regulated equipment
- Administration, assembly and meeting packages
- Campus operations, spares and recurring supply
- Room data sheets and phased installation plans

CONTROLLED COMMITMENTS

One live register from submittal to final receipt

Every commitment is connected to the project programme and visible through a defined client reporting rhythm.

01	**Procurement schedule**	Approvals, production, inspection, freight, clearance and float
02	**Submittal register**	Status, comments, sample link, approval code and release
03	**Vendor expediting**	Design release, raw materials, factory tests, packing and dispatch
04	**Shipping file**	Purchase order, invoice, packing list, origin and conformity records
05	**Delivery plan**	Access, offload, storage, protection, floor and room sequence
06	**Cost and change**	Approved value, forecast, variation, currency and client decision
07	**Risk and issue**	Owner, due date, mitigation, escalation and residual impact



PLANNED MOVEMENT | CONTROLLED RECEIPT

Regulated freight, customs and inspection activities are assigned to the appropriately licensed party and recorded in the shipment plan.

OPERATIONAL CLOSEOUT

The package is complete when the client can operate it

Product acceptance and document acceptance are tracked together through one indexed handover record.



DELIVERY ASSURANCE

Controls that remain visible from approval to archive

Project requirements are flowed down to vendors and verified through documented approval, inspection and closeout gates.

01

Quality planning

Package quality plan, responsibility map, inspection plan and document schedule.

02

Technical governance

Compliance matrix, deviations, approvals, substitutions and sample retention.

03

Safe delivery

Packing, lifting information, access, offload, SDS and site coordination.

04

Traceable closeout

Purchase order, batch or serial reference, certificate, warranty and archive link.

ACCEPTANCE GATES



Only valid and verifiable certifications are included in a tender submission. Independent consultant and authority approvals remain separate wherever the appointment requires independent assurance.

TRANSFERABLE SECTOR EXPERIENCE

Representative project and material studies

These examples demonstrate wider leadership and design-team experience. They are not presented as completed NovoTradeX corporate contracts.



Palacio Hotel and Branded Residences

Sidi Abdel Rahman, North Coast

Five-star hospitality concept relevant to finish, FF&E and opening-package planning.



Specialist Clinics Campus

Pre-plot development concept

Patient-focused clinical concept relevant to durable finishes and documented handover.



Interior Material and FF&E Studies

Representative selection study

Finish, furniture, lighting and colour studies supporting approval and substitution control.

SUBMISSION SCHEDULE

A controlled tender pack built around the client questionnaire

The final submission should include only current, verifiable records and distinguish corporate references from prior team experience.

A **Corporate and legal**

Commercial register, authority, tax and VAT records as requested

B **Financial and insurance**

Accepted accounts, bank, insurance, bonding or credit evidence

C **Organization and people**

Organization chart, key CVs, authorities and mobilization plan

D **Technical capability**

Service matrix, methodology, samples and control registers

E **Quality and HSE**

Policies, project plans, inspection and NCR processes

F **Supply chain**

Vendor procedure, authorizations and logistics credentials

G **Project references**

NovoTradeX contracted references and authorized client letters

H **Compliance declarations**

Conflict, integrity, sanctions, confidentiality and data handling

I **Commercial forms**

Questionnaire, pricing, exclusions, payment and tax treatment

Recommended governance: one accountable lead, separate technical and commercial approval gates, delegated authorities before commitment, and a controlled final PDF checked against the questionnaire order.

NOVOTRADEX
INTERNATIONAL LLC

NEXT STEP

Discuss your project

Share the facility type, package scope, target dates and procurement requirements. NovoTradeX will define the appropriate sourcing and delivery route.

EMAIL

info@novotradex.com

LOCATION

6 October City